






<p>Relias Classes: NYS Sexual Harassment; 480 Active Shooter; Essentials of HIPAA; Security Awareness Level 1; HIPAA Do's & Don't's; Fire Safety</p>	<p>Relias Policy Reviews & Attestations: Employee Compensation; OSHA 100 Compliance; Agency Dress Code; Solicitation; Tuition Reimbursement; Use of Telephones; Cellphones; Rest & Meal Break; Building Security Procedures; Time Card Responsibilities; Workers Compensation; Benefit Time & Holiday Pay; Employee Scheduling; Accidents and/or Exposure Incidents and Medical Reports; Information Systems</p>	<p>1</p> 	<p>2</p> <p>9:30-10:30 Hep B Clinic</p>	<p>3</p>
<p>6</p> <p>8:30-5:00 New Supervisor Training</p>	<p>7</p> <p>8:30-5:00 New Supervisor Training</p>	<p>8</p> <p>8:30-5:00 New Supervisor Training</p>	<p>9</p> <p>8:30-5:00 New Supervisor Training</p>	<p>10</p> <p>8:30-5:00 New Supervisor Training</p>
<p>13</p> <p>8:00-8:30 Enroll in Time Clock 8:30-9:30 Intro to TRC 9:30-10:00 SAFER/STARS 10:00-11:15 -OSHA 11:15-Noon - Intro to Relias; OSHA Test Noon-12:30 Lunch 12:30-1:00 - Teamwork 1:00-2:15 - Corporate Compliance & Test 2:15 - 3:15 Relias 3:15 - 4:00 Employee Benefits 4:00-4:30 Work Rules 4:30-5:00 Union</p>	<p>14</p> <p>8:00-8:30 Security at Work 8:30-10:00 - Protective Oversight (Abuse Prevention/ Incident Reporting/JC Code of Conduct) 10:00-11:00 Relias 11:00-Noon Diversity 12:00- 12:30 Lunch 12:30-2:30 General Use of Dayforce 2:30 - 3:00 Relias 3:00-4:30 Preventing Harassment 4:30-5:00 Employee Concern Form</p>	<p>15</p> <p>8:00-11:00 Developing Meaningful Relationships/Code of Ethics/Core Competencies/ Active Engagement 11:00 -Noon - Relias 12:00-12:30 Lunch 12:30 - IDD Services taken to Worksite for Visit; All others go to worksite 3:00-3:30 Return to Dunham 3:30-4:00 Rights of People Supported 4:00 - 5:00 Human Growth & Development and Characteristics of Disabilities</p>	<p>16</p> <p>8:00-11:00 First Aid/CPR 11:00-12:30 Safe Patient Handling 12:30-1:00 Lunch 1:00-2:00 Personal Hygiene 2:00-2:30 Relias 2:30-3:00 HCBS Settings Rule 3:00-5:00 Choking Prevention Initiative Pt. 1 & 2</p>	<p>17</p> <p>8:00-9:00 Teaching Techniques 9:00-10:00 Dayforce for IDD Services 10:00-11:00 Therap Training 11:00-Noon Positive Approaches to Support Valued Behavior Noon-12:30 Lunch 12:30-2:00 Driver Safety 2:00-4:30 Complete any remaining Relias</p>
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<p>3</p> <p>8:00-4:00 SCIP-R Full Scale (Day 1)</p>	<p>4</p> <p>8:00-4:00 SCIP-R Full Scale (Day 2)</p>	<p>5</p> <p>9:30-10:30 Hep B Clinic</p>	<p>6</p>	<p>7</p>
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<p>2</p> <p>8:00-8:30 Enroll in Time Clock 8:30-9:30 Intro to TRC 9:30-10:00 SAFER/STARS 10:00-11:15 -OSHA 11:15-Noon - Intro to Relias; OSHA Test Noon-12:30 Lunch 12:30-1:00 - Teamwork 1:00-2:15 - Corporate Compliance & Test 2:15 - 3:15 Relias 3:15 - 4:00 Employee Benefits 4:00-4:30 Work Rules 4:30-5:00 Union</p>	<p>3</p> <p>8:00-8:30 Security at Work 8:30-10:00 - Protective Oversight (Abuse Prevention/ Incident Reporting/JC Code of Conduct) 10:00-11:00 Relias 11:00-Noon Diversity 12:00- 12:30 Lunch 12:30-2:30 General Use of Dayforce 2:30 - 3:00 Relias 3:00-4:30 Preventing Harassment 4:30-5:00 Employee Concern Form</p>	<p>4</p> <p>9:30-10:30 Hep B Clinic 8:00-11:00 Developing Meaningful Relationships/Code of Ethics/Core Competencies/ Active Engagement 11:00 -Noon - Relias 12:00-12:30 Lunch 12:30 - IDD Services taken to Worksite for Visit; All others go to worksite 3:00-3:30 Return to Dunham 3:30-4:00 Rights of People Supported 4:00 - 5:00 Human Growth & Development and Characteristics of Disabilities</p>	<p>5</p> <p>8:00-11:00 First Aid/CPR 11:00-12:30 Safe Patient Handling 12:30-1:00 Lunch 1:00-2:00 Personal Hygiene 2:00-2:30 Relias 2:30-3:00 HCBS Settings Rule 3:00-5:00 Choking Prevention Initiative Pt. 1 & 2</p>	<p>6</p> <p>8:00-8:30 HCBS Settings Rule 8:30-9:30 Teaching Techniques 9:30-10:30 Dayforce for IDD Services 10:30-11:30 Therap Training 11:30-12:30 Positive Approaches to Support Valued Behavior 12:30-1:00 Lunch 12:30-4:00 Complete any remaining Relias</p>
<p>9</p> <p>8:30-5:00 New Supervisor Training</p>	<p>10</p> <p>8:30-10:00 CPR Hands on Observation 3:00-8:00 SCIP-R Refresher</p> <p>8:30-5:00 New Supervisor Training</p>	<p>11</p> <p>8:30-5:00 New Supervisor Training</p>	<p>12</p> <p>8:00-1:00 SCIP-R Refresher 2:00-3:30 CPR Hands on Observation</p> <p>8:30-5:00 New Supervisor Training</p>	<p>13</p> <p>8:30-5:00 New Supervisor Training</p>
<p>16</p> <p>8:00-8:30 Enroll in Time Clock 8:30-9:30 Intro to TRC 9:30-10:00 SAFER/STARS 10:00-11:15 -OSHA 11:15-Noon - Intro to Relias; OSHA Test Noon-12:30 Lunch 12:30-1:00 - Teamwork 1:00-2:15 - Corporate Compliance & Test 2:15 - 3:15 Relias 3:15 - 4:00 Employee Benefits 4:00-4:30 Work Rules 4:30-5:00 Union 9:00-3:30 Medication Administration Training</p>	<p>17</p> <p>8:00-8:30 Security at Work 8:30-10:00 - Protective Oversight (Abuse Prevention/ Incident Reporting/JC Code of Conduct) 10:00-11:00 Relias 11:00-Noon Diversity 12:00- 12:30 Lunch 12:30-2:30 General Use of Dayforce 2:30 - 3:00 Relias 3:00-4:30 Preventing Harassment 4:30-5:00 Employee Concern Form 9:00-3:30 Medication Administration Training</p>	<p>18</p> <p>8:00-11:00 Developing Meaningful Relationships/Code of Ethics/Core Competencies/ Active Engagement 11:00 -Noon - Relias 12:00-12:30 Lunch 12:30 - IDD Services taken to Worksite for Visit; All others go to worksite 3:00-3:30 Return to Dunham 3:30-4:00 Rights of People Supported 4:00 - 5:00 Human Growth & Development and Characteristics of Disabilities 9:00-3:30 Medication Administration Training</p>	<p>19</p> <div data-bbox="1318 667 1528 841" data-label="Image"> </div>	<p>20</p> <p>8:00-11:00 First Aid/CPR 11:00-12:30 Safe Patient Handling 12:30-1:00 Lunch 1:00-2:00 Personal Hygiene 2:00-2:30 Relias 2:30-3:00 HCBS Settings Rule 3:00-5:00 Choking Prevention Initiative Pt. 1 & 2 9:00-3:30 Medication Administration Training</p>
<p>23</p> <p>8:00-9:00 Teaching Techniques 9:00-10:00 Dayforce for IDD Services 10:00-11:00 Therap Training 11:00-Noon Positive Approaches to Support Valued Behavior Noon-12:30 Lunch 12:30-2:00 Driver Safety 2:00-4:30 Complete any remaining Relias 9:00-3:30 Medication Administration Training</p>	<p>24</p> <p>8:00-4:00 SCIP-R Full Scale (Day 1)</p>	<p>25</p> <p>8:00-4:00 SCIP-R Full Scale (Day 2) 9:00-12:00 Diabetic Management Training</p>	<p>26</p> <p>8:30-9:00 (Dunkirk) CPR Hands on Observation 9:00-2:00 (Dunkirk) SCIP-R Refresher 8:30-2:00 G-Tube Training</p>	<p>27</p>
<p>30</p> <p>8:00-8:30 Enroll in Time Clock 8:30-9:30 Intro to TRC 9:30-10:00 SAFER/STARS 10:00-11:15 -OSHA 11:15-Noon - Intro to Relias; OSHA Test Noon-12:30 Lunch 12:30-1:00 - Teamwork 1:00-2:15 - Corporate Compliance & Test 2:15 - 3:15 Relias 3:15 - 4:00 Employee Benefits 4:00-4:30 Work Rules 4:30-5:00 Union</p>		<p>Relias Classes: NYS Sexual Harassment; 480 Active Shooter; Essentials of HIPAA; Security Awareness Level 1; HIPAA Do's & Don't's; Fire Safety</p>	<p>Relias Policy Reviews & Attestations: Agency Dress Code; Solicitation; Tuition Reimbursement; Use of Telephones; Cellphones; Rest & Meal Break; Building Security Procedures; Time Card Responsibilities; Workers Compensation; Benefit Time & Holiday Pay; Employee Scheduling; Accidents and/or Exposure Incidents and Medical Reports; Information Systems</p>	



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<p>7 8:00-9:00 Teaching Techniques 9:00-10:00 Dayforce for IDD Services 10:00-11:00 Therap Training 11:00-Noon Positive Approaches to Support Valued Behavior Noon-12:30 Lunch 12:30-2:00 Driver Safety 2:00-4:30 Complete any remaining Relias</p>	<p>8 8:30-5:00 New Supervisor Training</p>	<p>9 8:30-5:00 New Supervisor Training</p>	<p>10 8:30-5:00 New Supervisor Training</p>	<p>11 8:30-5:00 New Supervisor Training</p>
<p>14 8:00-8:30 Enroll in Time Clock 8:30-9:30 Intro to TRC 9:30-10:00 SAFER/STARS 10:00-11:15 -OSHA 11:15-Noon - Intro to Relias; OSHA Test Noon-12:30 Lunch 12:30-1:00 - Teamwork 1:00-2:15 - Corporate Compliance & Test 2:15 - 3:15 Relias 3:15 - 4:00 Employee Benefits 4:00-4:30 Work Rules 4:30-5:00 Union 9:00-3:30 Medication Administration Training</p>	<p>15 8:00-8:30 Security at Work 8:30-10:00 - Protective Oversight (Abuse Prevention/ Incident Reporting/JC Code of Conduct) 10:00-11:00 Relias 11:00-Noon Diversity 12:00- 12:30 Lunch 12:30-2:30 General Use of Dayforce 2:30 - 3:00 Relias 3:00-4:30 Preventing Harassment 4:30-5:00 Employee Concern Form 9:00-3:30 Medication Administration Training</p>	<p>16 8:00-11:00 Developing Meaningful Relationships/Code of Ethics/Core Competencies/ Active Engagement 11:00 -Noon - Relias 12:00-12:30 Lunch 12:30 - IDD Services taken to Worksite for Visit; All others go to worksite 3:00-3:30 Return to Dunham 3:30-4:00 Rights of People Supported 4:00 - 5:00 Human Growth & Development and Characteristics of Disabilities 9:00-3:30 Medication Administration Training</p>	<p>17 8:00-11:00 First Aid/CPR 11:00-12:30 Safe Patient Handling 12:30-1:00 Lunch 1:00-2:00 Personal Hygiene 2:00-2:30 Relias 2:30-3:00 HCBS Settings Rule 3:00-5:00 Choking Prevention Initiative Pt. 1 & 2 9:00-3:30 Medication Administration Training</p>	<p>18 8:00-8:30 HCBS Settings Rule 8:30-9:30 Teaching Techniques 9:30-10:30 Dayforce for IDD Services 10:30-11:30 Therap Training 11:30-12:30 Positive Approaches to Support Valued Behavior 12:30-1:00 Lunch 12:30-4:00 Complete any remaining Relias 9:00-3:30 Medication Administration Training</p>
<p>21 8:00-4:00 SCIP-R Full Scale (Day 1)</p>	<p>22 8:00-4:00 SCIP-R Full Scale (Day 2)</p>	<p>23 8:30-10:00 CPR Hands on Observation 3:00-8:00 SCIP-R Refresher</p>	<p>24 8:30-9:00 (Dunkirk) CPR Hands on Observation 9:00-2:00 (Dunkirk) SCIP-R Refresher</p>	<p>25 8:00-1:00 SCIP-R Refresher 2:00-3:30 CPR Hands on Observation</p>
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<p>Relias Classes: NYS Sexual Harassment; 480 Active Shooter; Essentials of HIPAA; Security Awareness Level 1; HIPAA Do's & Don't's; Fire Safety</p>	<p>Relias Policy Reviews & Attestations: Employee Compliance; OSHA 100; Workplace Agency Dress Code; Solicitation; Tuition Reimbursement; Use of Telephones; Cellphones; Rest & Meal Break; Building Security Procedures; Time Card Responsibilities; Workers Compensation; Benefit Time & Holiday Pay; Employee Scheduling; Accidents and/or Exposure Incidents and Medical Reports; Information Systems</p>			<p>1 8:00-9:00 Teaching Techniques 9:00-10:00 Dayforce for IDD Services 10:00-11:00 Therap Training 11:00-Noon Positive Approaches to Support Valued Behavior Noon-12:30 Lunch 12:30-2:00 Driver Safety 2:00-4:30 Complete any remaining Relias</p>
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<p>11 8:00-8:30 Enroll in Time Clock 8:30-9:30 Intro to TRC 9:30-10:00 SAFER/STARS 10:00-11:15 -OSHA 11:15-Noon - Intro to Relias; OSHA Test Noon-12:30 Lunch 12:30-1:00 - Teamwork 1:00-2:15 - Corporate Compliance & Test 2:15 - 3:15 Relias 3:15 - 4:00 Employee Benefits 4:00-4:30 Work Rules 4:30-5:00 Union 8:30-5:00 New Supervisor Training</p>	<p>12 8:00-8:30 Security at Work 8:30-10:00 - Protective Oversight (Abuse Prevention/ Incident Reporting/JC Code of Conduct) 10:00-11:00 Relias 11:00-Noon Diversity 12:00- 12:30 Lunch 12:30-2:30 General Use of Dayforce 2:30 - 3:00 Relias 3:00-4:30 Preventing Harassment 4:30-5:00 Employee Concern Form 8:30-5:00 New Supervisor Training</p>	<p>13 8:00-11:00 Developing Meaningful Relationships/Code of Ethics/Core Competencies/ Active Engagement 11:00 -Noon - Relias 12:00-12:30 Lunch 12:30 - IDD Services taken to Worksite for Visit; All others go to worksite 3:00-3:30 Return to Dunham 3:30-4:00 Rights of People Supported 4:00 - 5:00 Human Growth & Development and Characteristics of Disabilities 8:30-5:00 New Supervisor Training</p>	<p>14 8:00-11:00 First Aid/CPR 11:00-12:30 Safe Patient Handling 12:30-1:00 Lunch 1:00-2:00 Personal Hygiene 2:00-2:30 Relias 2:30-3:00 HCBS Settings Rule 3:00-5:00 Choking Prevention Initiative Pt. 1 & 2 8:30-5:00 New Supervisor Training</p>	<p>15 8:00-9:00 Teaching Techniques 9:00-10:00 Dayforce for IDD Services 10:00-11:00 Therap Training 11:00-Noon Positive Approaches to Support Valued Behavior Noon-12:30 Lunch 12:30-2:00 Driver Safety 2:00-4:30 Complete any remaining Relias 8:30-5:00 New Supervisor Training</p>
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<p>1</p> 	<p>2</p>	<p>3</p> <p>9:30-10:30 Hep B Clinic</p>	<p>4</p>	<p>5</p>
<p>8</p> <p>8:00-8:30 Enroll in Time Clock 8:30-9:30 Intro to TRC 9:30-10:00 SAFER/STARS 10:00-11:15 -OSHA 11:15-Noon - Intro to Relias; OSHA Test Noon-12:30 Lunch 12:30-1:00 - Teamwork 1:00-2:15 - Corporate Compliance & Test 2:15 - 3:15 Relias 3:15 - 4:00 Employee Benefits 4:00-4:30 Work Rules 4:30-5:00 Union 8:30-5:00 New Supervisor Training</p>	<p>9</p> <p>8:00-8:30 Security at Work 8:30-10:00 - Protective Oversight (Abuse Prevention/ Incident Reporting/JC Code of Conduct) 10:00-11:00 Relias 11:00-Noon Diversity 12:00- 12:30 Lunch 12:30-2:30 General Use of Dayforce 2:30 - 3:00 Relias 3:00-4:30 Preventing Harassment 4:30-5:00 Employee Concern Form 8:30-5:00 New Supervisor Training</p>	<p>10</p> <p>8:00-11:00 Developing Meaningful Relationships/Code of Ethics/Core Competencies/ Active Engagement 11:00 -Noon - Relias 12:00-12:30 Lunch 12:30 - IDD Services taken to Worksite for Visit; All others go to worksite 3:00-3:30 Return to Dunham 3:30-4:00 Rights of People Supported 4:00 - 5:00 Human Growth & Development and Characteristics of Disabilities 8:30-5:00 New Supervisor Training</p>	<p>11</p> <p>8:00-11:00 First Aid/CPR 11:00-12:30 Safe Patient Handling 12:30-1:00 Lunch 1:00-2:00 Personal Hygiene 2:00-2:30 Relias 2:30-3:00 HCBS Settings Rule 3:00-5:00 Choking Prevention Initiative Pt. 1 & 2 8:30-5:00 New Supervisor Training</p>	<p>12</p> <p>8:00-9:00 Teaching Techniques 9:00-10:00 Dayforce for IDD Services 10:00-11:00 Therap Training 11:00-Noon Positive Approaches to Support Valued Behavior Noon-12:30 Lunch 12:30-2:00 Driver Safety 2:00-4:30 Complete any remaining Relias 8:30-5:00 New Supervisor Training</p>
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<p>29</p> <p>8:00-4:00 SCIP-R Full Scale (Day 1)</p>	<p>30</p> <p>8:00-4:00 SCIP-R Full Scale (Day 2)</p>	<p></p>	<p>Relias Classes: NYS Sexual Harassment; 480 Active Shooter; Essentials of HIPAA; Security Awareness Level 1; HIPAA Do's & Don't's; Fire Safety</p>	<p>Relias Policy Reviews & Attestations: Drug-Free Workplace; Relias Code of Conduct; Agency Dress Code; Solicitation; Tuition Reimbursement; Use of Telephones; Cellphones; Rest & Meal Break; Building Security Procedures; Time Card Responsibilities; Workers Compensation; Benefit Time & Holiday Pay; Employee Scheduling; Accidents and/or Exposure Incidents and Medical Reports; Information Systems</p>

<p>Relias Classes: NYS Sexual Harassment; 480 Active Shooter; Essentials of HIPAA; Security Awareness Level 1; HIPAA Do's & Don't's; Fire Safety</p>	<p>Relias Policy Reviews & Attestations: Employee Compliance; OSHA 100 Compliance; Agency Dress Code; Solicitation; Tuition Reimbursement; Use of Telephones; Cellphones; Rest & Meal Break; Building Security Procedures; Time Card Responsibilities; Workers Compensation; Benefit Time & Holiday Pay; Employee Scheduling; Accidents and/or Exposure Incidents and Medical Reports; Information Systems</p>	<p>1 9:30-10:30 Hep B Clinic</p>	<p>2</p>	<p>3</p>
<p>6 8:00-8:30 Enroll in Time Clock 8:30-9:30 Intro to TRC 9:30-10:00 SAFER/STARS 10:00-11:15 -OSHA 11:15-Noon - Intro to Relias; OSHA Test Noon-12:30 Lunch 12:30-1:00 - Teamwork 1:00-2:15 - Corporate Compliance & Test 2:15 - 3:15 Relias 3:15 - 4:00 Employee Benefits 4:00-4:30 Work Rules 4:30-5:00 Union 8:30-5:00 New Supervisor Training</p>	<p>7 8:00-8:30 Security at Work 8:30-10:00 - Protective Oversight (Abuse Prevention/ Incident Reporting/JC Code of Conduct) 10:00-11:00 Relias 11:00-Noon Diversity 12:00- 12:30 Lunch 12:30-2:30 General Use of Dayforce 2:30 - 3:00 Relias 3:00-4:30 Preventing Harassment 4:30-5:00 Employee Concern Form 8:30-5:00 New Supervisor Training</p>	<p>8 8:00-11:00 Developing Meaningful Relationships/Code of Ethics/Core Competencies/ Active Engagement 11:00 -Noon - Relias 12:00-12:30 Lunch 12:30 - IDD Services taken to Worksite for Visit; All others go to worksite 3:00-3:30 Return to Dunham 3:30-4:00 Rights of People Supported 4:00 - 5:00 Human Growth & Development and Characteristics of Disabilities 8:30-5:00 New Supervisor Training</p>	<p>9 8:00-11:00 First Aid/CPR 11:00-12:30 Safe Patient Handling 12:30-1:00 Lunch 1:00-2:00 Personal Hygiene 2:00-2:30 Relias 2:30-3:00 HCBS Settings Rule 3:00-5:00 Choking Prevention Initiative Pt. 1 & 2 8:30-5:00 New Supervisor Training</p>	<p>10 8:00-9:00 Teaching Techniques 9:00-10:00 Dayforce for IDD Services 10:00-11:00 Therap Training 11:00-Noon Positive Approaches to Support Valued Behavior Noon-12:30 Lunch 12:30-2:00 Driver Safety 2:00-4:30 Complete any remaining Relias 8:30-5:00 New Supervisor Training</p>
<p>13 9:00-3:30 Medication Administration Training</p>	<p>14 8:30-10:00 CPR Hands on Observation 3:00-8:00 SCIP-R Refresher 9:00-3:30 Medication Administration Training</p>	<p>15 8:00-1:00 SCIP-R Refresher 2:00-3:30 CPR Hands on Observation 9:00-3:30 Medication Administration Training</p>	<p>16 8:30-9:00 (Dunkirk) CPR Hands on Observation 9:00-2:00 (Dunkirk) SCIP-R Refresher 9:00-3:30 Medication Administration Training</p>	<p>17 9:00-3:30 Medication Administration Training</p>
<p>20 8:00-8:30 Enroll in Time Clock 8:30-9:30 Intro to TRC 9:30-10:00 SAFER/STARS 10:00-11:15 -OSHA 11:15-Noon - Intro to Relias; OSHA Test Noon-12:30 Lunch 12:30-1:00 - Teamwork 1:00-2:15 - Corporate Compliance & Test 2:15 - 3:15 Relias 3:15 - 4:00 Employee Benefits 4:00-4:30 Work Rules 4:30-5:00 Union</p>	<p>21 8:00-8:30 Security at Work 8:30-10:00 - Protective Oversight (Abuse Prevention/ Incident Reporting/JC Code of Conduct) 10:00-11:00 Relias 11:00-Noon Diversity 12:00- 12:30 Lunch 12:30-2:30 General Use of Dayforce 2:30 - 3:00 Relias 3:00-4:30 Preventing Harassment 4:30-5:00 Employee Concern Form</p>	<p>22 8:00-11:00 Developing Meaningful Relationships/Code of Ethics/Core Competencies/ Active Engagement 11:00 -Noon - Relias 12:00-12:30 Lunch 12:30 - IDD Services taken to Worksite for Visit; All others go to worksite 3:00-3:30 Return to Dunham 3:30-4:00 Rights of People Supported 4:00 - 5:00 Human Growth & Development and Characteristics of Disabilities</p>	<p>23 8:00-11:00 First Aid/CPR 11:00-12:30 Safe Patient Handling 12:30-1:00 Lunch 1:00-2:00 Personal Hygiene 2:00-2:30 Relias 2:30-3:00 HCBS Settings Rule 3:00-5:00 Choking Prevention Initiative Pt. 1 & 2</p>	<p>24 8:00-9:00 Teaching Techniques 9:00-10:00 Dayforce for IDD Services 10:00-11:00 Therap Training 11:00-Noon Positive Approaches to Support Valued Behavior Noon-12:30 Lunch 12:30-2:00 Driver Safety 2:00-4:30 Complete any remaining Relias</p>
<p>27 8:00-4:00 SCIP-R Full Scale (Day 1)</p>	<p>28 8:00-4:00 SCIP-R Full Scale (Day 2)</p>	<p>29 9:00-12:00 Diabetic Management Training</p>	<p>30 8:30-2:00 G-Tube Training</p>	<p>31</p>

<p>Relias Classes: NYS Sexual Harassment; 480 Active Shooter; Essentials of HIPAA; Security Awareness Level 1; HIPAA Do's & Don't's; Fire Safety</p>	<p>Relias Policy Reviews & Attestations: Employee Compliance; OSHA 100 Compliance; Agency Dress Code; Solicitation; Tuition Reimbursement; Use of Telephones; Cellphones; Rest & Meal Break; Building Security Procedures; Time Card Responsibilities; Workers Compensation; Benefit Time & Holiday Pay; Employee Scheduling; Accidents and/or Exposure Incidents and Medical Reports; Information Systems</p>			
<p>3 8:00-8:30 Enroll in Time Clock 8:30-9:30 Intro to TRC 9:30-10:00 SAFER/STARS 10:00-11:15 -OSHA 11:15-Noon - Intro to Relias; OSHA Test Noon-12:30 Lunch 12:30-1:00 - Teamwork 1:00-2:15 - Corporate Compliance & Test 2:15 - 3:15 Relias 3:15 - 4:00 Employee Benefits 4:00-4:30 Work Rules 4:30-5:00 Union</p>	<p>4 8:00-8:30 Security at Work 8:30-10:00 - Protective Oversight (Abuse Prevention/ Incident Reporting/JC Code of Conduct) 10:00-11:00 Relias 11:00-Noon Diversity 12:00- 12:30 Lunch 12:30-2:30 General Use of Dayforce 2:30 - 3:00 Relias 3:00-4:30 Preventing Harassment 4:30-5:00 Employee Concern Form</p>	<p>5 9:30-10:30 Hep B Clinic 8:00-11:00 Developing Meaningful Relationships/Code of Ethics/Core Competencies/ Active Engagement 11:00 -Noon - Relias 12:00-12:30 Lunch 12:30 - IDD Services taken to Worksite for Visit; All others go to worksite 3:00-3:30 Return to Dunham 3:30-4:00 Rights of People Supported 4:00 - 5:00 Human Growth & Development and Characteristics of Disabilities</p>	<p>6 8:00-11:00 First Aid/CPR 11:00-12:30 Safe Patient Handling 12:30-1:00 Lunch 1:00-2:00 Personal Hygiene 2:00-2:30 Relias 2:30-3:00 HCBS Settings Rule 3:00-5:00 Choking Prevention Initiative Pt. 1 & 2</p>	<p>7 8:00-9:00 Teaching Techniques 9:00-10:00 Dayforce for IDD Services 10:00-11:00 Therap Training 11:00-Noon Positive Approaches to Support Valued Behavior Noon-12:30 Lunch 12:30-2:00 Driver Safety 2:00-4:30 Complete any remaining Relias</p>
<p>10 8:30-5:00 New Supervisor Training</p>	<p>11 8:30-10:00 CPR Hands on Observation 3:00-8:00 SCIP-R Refresher 8:30-5:00 New Supervisor Training</p>	<p>12 8:30-5:00 New Supervisor Training</p>	<p>13 8:30-9:00 (Dunkirk) CPR Hands on Observation 9:00-2:00 (Dunkirk) SCIP-R Refresher 8:30-5:00 New Supervisor Training</p>	<p>14 8:30-5:00 New Supervisor Training</p>
<p>17 8:00-8:30 Enroll in Time Clock 8:30-9:30 Intro to TRC 9:30-10:00 SAFER/STARS 10:00-11:15 -OSHA 11:15-Noon - Intro to Relias; OSHA Test Noon-12:30 Lunch 12:30-1:00 - Teamwork 1:00-2:15 - Corporate Compliance & Test 2:15 - 3:15 Relias 3:15 - 4:00 Employee Benefits 4:00-4:30 Work Rules 4:30-5:00 Union 9:00-3:30 Medication Administration Training</p>	<p>18 8:00-8:30 Security at Work 8:30-10:00 - Protective Oversight (Abuse Prevention/ Incident Reporting/JC Code of Conduct) 10:00-11:00 Relias 11:00-Noon Diversity 12:00- 12:30 Lunch 12:30-2:30 General Use of Dayforce 2:30 - 3:00 Relias 3:00-4:30 Preventing Harassment 4:30-5:00 Employee Concern Form 9:00-3:30 Medication Administration Training</p>	<p>19 8:00-11:00 Developing Meaningful Relationships/Code of Ethics/Core Competencies/ Active Engagement 11:00 -Noon - Relias 12:00-12:30 Lunch 12:30 - IDD Services taken to Worksite for Visit; All others go to worksite 3:00-3:30 Return to Dunham 3:30-4:00 Rights of People Supported 4:00 - 5:00 Human Growth & Development and Characteristics of Disabilities 9:00-3:30 Medication Administration Training</p>	<p>20 8:00-11:00 First Aid/CPR 11:00-12:30 Safe Patient Handling 12:30-1:00 Lunch 1:00-2:00 Personal Hygiene 2:00-2:30 Relias 2:30-3:00 HCBS Settings Rule 3:00-5:00 Choking Prevention Initiative Pt. 1 & 2 9:00-3:30 Medication Administration Training</p>	<p>21 8:00-9:00 Teaching Techniques 9:00-10:00 Dayforce for IDD Services 10:00-11:00 Therap Training 11:00-Noon Positive Approaches to Support Valued Behavior Noon-12:30 Lunch 12:30-2:00 Driver Safety 2:00-4:30 Complete any remaining Relias 9:00-3:30 Medication Administration Training</p>
<p>24 8:00-4:00 SCIP-R Full Scale (Day 1)</p>	<p>25 8:00-4:00 SCIP-R Full Scale (Day 2) 9:00-12:00 Diabetic Management Training</p>	<p>26 8:00-1:00 SCIP-R Refresher 2:00-3:30 CPR Hands on Observation 8:30-2:00 G-Tube Training</p>	<p>27 </p>	<p>28</p>

<p>1</p> <p>8:00-8:30 Enroll in Time Clock 8:30-9:30 Intro to TRC 9:30-10:00 SAFER/STARS 10:00-11:15 -OSHA 11:15-Noon - Intro to Relias; OSHA Test Noon-12:30 Lunch 12:30-1:00 - Teamwork 1:00-2:15 - Corporate Compliance & Test 2:15 - 3:15 Relias 3:15 - 4:00 Employee Benefits 4:00-4:30 Work Rules 4:30-5:00 Union</p>	<p>2</p> <p>8:00-8:30 Security at Work 8:30-10:00 - Protective Oversight (Abuse Prevention/ Incident Reporting/JC Code of Conduct) 10:00-11:00 Relias 11:00-Noon Diversity 12:00- 12:30 Lunch 12:30-2:30 General Use of Dayforce 2:30 - 3:00 Relias 3:00-4:30 Preventing Harassment 4:30-5:00 Employee Concern Form</p>	<p>3</p> <p>9:30-10:30 Hep B Clinic 8:00-11:00 Developing Meaningful Relationships/Code of Ethics/Core Competencies/ Active Engagement 11:00 -Noon - Relias 12:00-12:30 Lunch 12:30 - IDD Services taken to Worksite for Visit; All others go to worksite 3:00-3:30 Return to Dunham 3:30-4:00 Rights of People Supported 4:00 - 5:00 Human Growth & Development and Characteristics of Disabilities</p>	<p>4</p> <p>8:00-11:00 First Aid/CPR 11:00-12:30 Safe Patient Handling 12:30-1:00 Lunch 1:00-2:00 Personal Hygiene 2:00-2:30 Relias 2:30-3:00 HCBS Settings Rule 3:00-5:00 Choking Prevention Initiative Pt. 1 & 2</p>	<p>5</p> <p>8:00-9:00 Teaching Techniques 9:00-10:00 Dayforce for IDD Services 10:00-11:00 Therap Training 11:00-Noon Positive Approaches to Support Valued Behavior Noon-12:30 Lunch 12:30-2:00 Driver Safety 2:00-4:30 Complete any remaining Relias</p>
<p>8</p> <p>8:30-5:00 New Supervisor Training</p>	<p>9</p> <p>8:30-10:00 CPR Hands on Observation 3:00-8:00 SCIP-R Refresher 8:30-5:00 New Supervisor Training</p>	<p>10</p> <p>8:30-5:00 New Supervisor Training</p>	<p>11</p> <p>8:30-9:00 (Dunkirk) CPR Hands on Observation 9:00-2:00 (Dunkirk) SCIP-R Refresher 8:30-5:00 New Supervisor Training</p>	<p>12</p> <p>8:30-5:00 New Supervisor Training</p>
<p>15</p> <p>8:00-8:30 Enroll in Time Clock 8:30-9:30 Intro to TRC 9:30-10:00 SAFER/STARS 10:00-11:15 -OSHA 11:15-Noon - Intro to Relias; OSHA Test Noon-12:30 Lunch 12:30-1:00 - Teamwork 1:00-2:15 - Corporate Compliance & Test 2:15 - 3:15 Relias 3:15 - 4:00 Employee Benefits 4:00-4:30 Work Rules 4:30-5:00 Union 9:00-3:30 Medication Administration Training</p>	<p>16</p> <p>8:00-8:30 Security at Work 8:30-10:00 - Protective Oversight (Abuse Prevention/ Incident Reporting/JC Code of Conduct) 10:00-11:00 Relias 11:00-Noon Diversity 12:00- 12:30 Lunch 12:30-2:30 General Use of Dayforce 2:30 - 3:00 Relias 3:00-4:30 Preventing Harassment 4:30-5:00 Employee Concern Form 9:00-3:30 Medication Administration Training</p>	<p>17</p> <p>8:00-11:00 Developing Meaningful Relationships/Code of Ethics/Core Competencies/ Active Engagement 11:00 -Noon - Relias 12:00-12:30 Lunch 12:30 - IDD Services taken to Worksite for Visit; All others go to worksite 3:00-3:30 Return to Dunham 3:30-4:00 Rights of People Supported 4:00 - 5:00 Human Growth & Development and Characteristics of Disabilities 9:00-3:30 Medication Administration Training</p>	<p>18</p> <p>8:00-11:00 First Aid/CPR 11:00-12:30 Safe Patient Handling 12:30-1:00 Lunch 1:00-2:00 Personal Hygiene 2:00-2:30 Relias 2:30-3:00 HCBS Settings Rule 3:00-5:00 Choking Prevention Initiative Pt. 1 & 2 9:00-3:30 Medication Administration Training</p>	<p>19</p> <p>8:00-9:00 Teaching Techniques 9:00-10:00 Dayforce for IDD Services 10:00-11:00 Therap Training 11:00-Noon Positive Approaches to Support Valued Behavior Noon-12:30 Lunch 12:30-2:00 Driver Safety 2:00-4:30 Complete any remaining Relias 9:00-3:30 Medication Administration Training</p>
<p>22</p> <p>8:00-4:00 SCIP-R Full Scale (Day 1)</p>	<p>23</p> <p>8:00-4:00 SCIP-R Full Scale (Day 2)</p>	<p>24</p> 	<p>25</p> 	<p>26</p> <p>8:00-1:00 SCIP-R Refresher 2:00-3:30 CPR Hands on Observation</p>
<p>29</p> <p>8:00-8:30 Enroll in Time Clock 8:30-9:30 Intro to TRC 9:30-10:00 SAFER/STARS 10:00-11:15 -OSHA 11:15-Noon - Intro to Relias; OSHA Test Noon-12:30 Lunch 12:30-1:00 - Teamwork 1:00-2:15 - Corporate Compliance & Test 2:15 - 3:15 Relias 3:15 - 4:00 Employee Benefits 4:00-4:30 Work Rules 4:30-5:00 Union</p>	<p>30</p> <p>8:00-8:30 Security at Work 8:30-10:00 - Protective Oversight (Abuse Prevention/ Incident Reporting/JC Code of Conduct) 10:00-11:00 Relias 11:00-Noon Diversity 12:00- 12:30 Lunch 12:30-2:30 General Use of Dayforce 2:30 - 3:00 Relias 3:00-4:30 Preventing Harassment 4:30-5:00 Employee Concern Form 9:00-12:00 Diabetic Management Training</p>	<p>31</p> <p>8:00-11:00 Developing Meaningful Relationships/Code of Ethics/Core Competencies/ Active Engagement 11:00 -Noon - Relias 12:00-12:30 Lunch 12:30 - IDD Services taken to Worksite for Visit; All others go to worksite 3:00-3:30 Return to Dunham 3:30-4:00 Rights of People Supported 4:00 - 5:00 Human Growth & Development and Characteristics of Disabilities 8:30-2:00 G-Tube Training</p>	<p>Relias Classes: NYS Sexual Harassment; 480 Active Shooter; Essentials of HIPAA; Security Awareness Level 1; HIPAA Do's & Don't's; Fire Safety</p>	<p>Relias Policy Reviews & Attestations: Agency Dress Code; Solicitation; Tuition Reimbursement; Use of Telephones; Cellphones; Rest & Meal Break; Building Security Procedures; Time Card Responsibilities; Workers Compensation; Benefit Time & Holiday Pay; Employee Scheduling; Accidents and/or Exposure Incidents and Medical Reports; Information Systems</p>