





January 2024


<p>1</p> 	<p>2</p> <p>8:00- Welcome to TRC/Enroll in time clock, 8:15- Overview of TRC Opportunities 9:30- Relias online learning/TB Screening, Photo for ID Badge 11:45- SAFER 12:00- LUNCH 12:30- Teamwork 1:30- TRC OSHA 2:30- Abuse Prevention/reporting, Protection from Incident Reporting, Code of Conduct 3:45- TRC- Union</p>	<p>3</p> <p>9:30-10:30- Hep B Clinic 8:00- Relias online learning 9:30- Right of Individuals with IDD 10:00- HCBS Settings Rule 10:30- Relias online learning 12:00- LUNCH 12:30-Non IDD department staff report to worksite Practical skills training for IDD 12:30- CPR Compressions 12:45- Driver Safety/Securing Wheelchairs 2:00- CPI Training Part 1 (Choking prevention) CPI Training Part 2 (Food Modification)</p>	<p>4</p> <p>8:00- General use of Dayforce 9:00- Employee Benefits 9:45- Security at work 10:00- Corporate Compliance 11:00- Diversity, Preventing Harassment 11:45- STARS 12:00- LUNCH 12:30- IDD Services taken to worksite for visit 3:30- IDD Services return back to Dunham</p>	<p>5</p> <p>8:00- Personal Hygiene Training 8:30- Safe Patient Handling 10:00- Working with Empathy 11:00- Teaching Techniques 12:00- LUNCH 12:30- Promoting Positive Relationships 1:30- Active Engagement 2:30- Code of Ethics, DSP Competencies, Developing Meaningful Relationships</p>
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<p>20 8:00- Welcome to TRC/Enroll in time clock, 8:15- Overview of TRC Opportunities 9:30- Relias online learning/TB Screening, Photo for ID Badge 11:45- Staff Assistance 12:00- LUNCH 12:30- Teamwork 1:30- TRC OSHA 2:30- Abuse Prevention/reporting, Protection from Incident Reporting, Code of Conduct 3:45- TRC- Union 9:00-3:30- Med Administration Training</p>	<p>21 8:00- Relias online learning 9:30- Right of Individuals with IDD 10:00- HCBS Settings Rule 10:30- Relias online learning 12:00- LUNCH 12:30-Non IDD department staff report to worksite Practical skills training for IDD 12:30- CPR Compressions 12:45- Driver Safety/Securing Wheelchairs 2:00- CPI Training Part 1 (Choking prevention) CPI Training Part 2 (Food Modification) 9:00-3:30- Med Administration Training</p>	<p>22 8:00- General use of Dayforce 9:00- Employee Benefits 9:45- Security at work 10:00- Corporate Compliance 11:00- Diversity, Preventing Harassment 11:45- STARS 12:00- LUNCH 12:30- IDD Services taken to worksite for visit 3:30- IDD Services return back to Dunham 9:00-3:30- Med Administration Training</p>	<p>23 8:00- Personal Hygiene Training 8:30- Safe Patient Handling 10:00- Working with Empathy 11:00- Teaching Techniques 12:00- LUNCH 12:30- Promoting Positive Relationships 1:30- Active Engagement 2:30- Code of Ethics, DSP Competencies, Developing Meaningful Relationships 9:00-3:30- Med Administration Training</p>	<p>24 8:00- Cerdian Dayforce for IDD Services 9:00- Therap Training for IDD Services 9:30- Finish Relias online learning 9:00-3:30- Med Administration Training</p>
<p>27</p> 	<p>28 8:00-5:00- SCIP-R(Day 1) 8:30- 9:30-CPR Hands on Observation (Lakeshore) 9:00-2:00-SCIP-R Refresher (Lakeshore) 9:30- TB Screening</p>	<p>29 8:00-5:00- SCIP-R (Day 2) 9:00-12:00- Diabetic Management</p>	<p>30 8:30-2:00- G-Tube Training</p>	<p>31</p>

			<p>Relias Online Learning completed at Dunham: PPE, Harassment, 480 Seconds Active Shooter Intro to HIPAA, TRC Information Technology Fire Safety, NYS Sexual Harassment, Essentials of HIPAA. An Overview of Different Types of Disabilities, First Aid/CPR Blended Learning Policies: Drug Free Workplace, Tobacco Free Workplace, Dress Code, Solicitation, Tuition Reimbursement, Covid Vaccination Information Use of Telephones/Cell Phones</p>	<p>Security Awareness Training Level 1 HIPAA Do's and Don'ts, Security Procedures Rights and Restrictions of IDD Services, Human Growth and Development, Human Growth across the Life Span Policies: Rest & Meal Break, Building Security Procedures, Time Card Responsibilities, Workers Compensation, Benefit Time & Holiday Pay, Employee Scheduling, Accidents and/or Exposure Incidents and Medical Reports, Information Systems</p>
<p>3 8:00- Welcome to TRC/Enroll in time clock, 8:15- Overview of TRC Opportunities 9:30- Relias online learning/TB Screening, Photo for ID Badge 11:45- Staff Assistance 12:00- LUNCH 12:30- Teamwork 1:30- TRC OSHA 2:30- Abuse Prevention/reporting, Protection from Incident Reporting, Code of Conduct 3:45- TRC- Union 9:00-3:30- Med Administration Training</p>	<p>4 8:00- Relias online learning 9:30- Right of Individuals with IDD 10:00- HCBS Settings Rule 10:30- Relias online learning 12:00- LUNCH 12:30-Non IDD department staff report to worksite Practical skills training for IDD 12:30- CPR Compressions 12:45- Driver Safety/Securing Wheelchairs 2:00- CPI Training Part 1 (Choking prevention) CPI Training Part 2 (Food Modification) 9:00-3:30- Med Administration Training</p>	<p>5 9:30-10:30- Hep B Clinic 8:00- General use of Dayforce 9:00- Employee Benefits 9:45- Security at work 10:00- Corporate Compliance 11:00- Diversity, Preventing Harassment 11:45- STARS 12:00- LUNCH 12:30- IDD Services taken to worksite for visit 3:30- IDD Services return back to Dunham 9:00-3:30- Med Administration Training</p>	<p>6 8:00- Personal Hygiene Training 8:30- Safe Patient Handling 10:00- Working with Empathy 11:00- Teaching Techniques 12:00- LUNCH 12:30- Promoting Positive Relationships 1:30- Active Engagement 2:30- Code of Ethics, DSP Competencies, Developing Meaningful Relationships 9:00-3:30- Med Administration Training</p>	<p>7 8:00- Cerdian Dayforce for IDD Services 9:00- Therap Training for IDD Services 9:30- Finish Relias online learning 9:00-3:30- Med Administration Training</p>
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<p>17 8:00-4:00- Full Scale SCIP-R (Day 1) 9:30- TB Screening 9:00-3:30- Med Administration Training</p>	<p>18 8:30-9:00- CPR Refresher (Dunkirk) 9:00-2:00- SCIP-R Refresher (Dunkirk) 8:00-4:00- Full Scale SCIP-R (Day 2) 9:00-3:30- Med Administration Training</p>	<p>19 </p>	<p>20 8:30-10:00- CPR Hands on Observation 2:30-4:00- CPR Hands on Observation 9:00-3:30- Med Administration Training</p>	<p>21 8:00-1:00- SCIP-R Refresher 9:00-3:30- Med Administration Training</p>
<p>24 8:00- Welcome to TRC/Enroll in time clock, 8:15- Overview of TRC Opportunities 9:30- Relias online learning/TB Screening, Photo for ID Badge 11:45- Staff Assistance 12:00- LUNCH 12:30- Teamwork 1:30- TRC OSHA 2:30- Abuse Prevention/reporting, Protection from Incident Reporting, Code of Conduct 3:45- TRC- Union 9:00-3:30- Med Administration Training</p>	<p>25 8:00- Relias online learning 9:30- Right of Individuals with IDD 10:00- HCBS Settings Rule 10:30- Relias online learning 12:00- LUNCH 12:30-Non IDD department staff report to worksite Practical skills training for IDD 12:30- CPR Compressions 12:45- Driver Safety/Securing Wheelchairs 2:00- CPI Training Part 1 (Choking prevention) CPI Training Part 2 (Food Modification)</p>	<p>26 8:00- General use of Dayforce 9:00- Employee Benefits 9:45- Security at work 10:00- Corporate Compliance 11:00- Diversity, Preventing Harassment 11:45- STARS 12:00- LUNCH 12:30- IDD Services taken to worksite for visit 3:30- IDD Services return back to Dunham 9:00-12:00- Diabetic Management</p>	<p>27 8:00- Personal Hygiene Training 8:30- Safe Patient Handling 10:00- Working with Empathy 11:00- Teaching Techniques 12:00- LUNCH 12:30- Promoting Positive Relationships 1:30- Active Engagement 2:30- Code of Ethics, DSP Competencies, Developing Meaningful Relationships 8:30-2:00- G-Tube Training</p>	<p>28 8:00- Cerdian Dayforce for IDD Services 9:00- Therap Training for IDD Services 9:30- Finish Relias online learning</p>


July 2024

<p>1</p> <p>9:30- TB Screening</p>	<p>2</p>	<p>3</p> <p>9:30-10:30- Hep B Clinic</p>	<p>4</p> 	<p>5</p>
<p>8</p> <p>8:00- Welcome to TRC/Enroll in time clock, 8:15- Overview of TRC Opportunities 9:30- Relias online learning/TB Screening, Photo for ID Badge 11:45- Staff Assistance 12:00- LUNCH 12:30- Teamwork 1:30- TRC OSHA 2:30- Abuse Prevention/reporting, Protection from Incident Reporting, Code of Conduct 3:45- TRC- Union 8:30-5:00- New Supervisor Training</p>	<p>9</p> <p>8:00- Relias online learning 9:30- Right of Individuals with IDD 10:00- HCBS Settings Rule 10:30- Relias online learning 12:00- LUNCH 12:30-Non IDD department staff report to worksite Practical skills training for IDD 12:30- CPR Compressions 12:45- Driver Safety/Securing Wheelchairs 2:00- CPI Training Part 1 (Choking prevention) CPI Training Part 2 (Food Modification) 8:30-5:00- New Supervisor Training</p>	<p>10</p> <p>8:00- General use of Dayforce 9:00- Employee Benefits 9:45- Security at work 10:00- Corporate Compliance 11:00- Diversity, Preventing Harassment 11:45- STARS 12:00- LUNCH 12:30- IDD Services taken to worksite for visit 3:30- IDD Services return back to Dunham 8:30-5:00- New Supervisor Training</p>	<p>11</p> <p>8:00- Personal Hygiene Training 8:30- Safe Patient Handling 10:00- Working with Empathy 11:00- Teaching Techniques 12:00- LUNCH 12:30- Promoting Positive Relationships 1:30- Active Engagement 2:30- Code of Ethics, DSP Competencies, Developing Meaningful Relationships 8:30-5:00- New Supervisor Training</p>	<p>12</p> <p>8:00- Cerdian Dayforce for IDD Services 9:00- Therap Training for IDD Services 9:30- Finish Relias online learning</p> <p>POMS Training</p>
<p>15</p> <p>8:30-10:00- CPR Hands on Observation</p> <p>9:30- TB Screening</p> <p>9:00-3:30- Med Administration Training</p>	<p>16</p> <p>3:00-8:00- SCIP-R Refresher</p> <p>9:00-3:30- Med Administration Training</p>	<p>17</p> <p>2:00-3:30- CPR Hands on Observation</p> <p>9:00-3:30- Med Administration Training</p>	<p>18</p> <p>8:00-1:00- SCIP-R Refresher</p> <p>9:00-3:30- Med Administration Training</p>	<p>19</p> <p>9:00-3:30- Med Administration Training</p>
<p>22</p> <p>8:00- Welcome to TRC/Enroll in time clock, 8:15- Overview of TRC Opportunities 9:30- Relias online learning/TB Screening, Photo for ID Badge 11:45- Staff Assistance 12:00- LUNCH 12:30- Teamwork 1:30- TRC OSHA 2:30- Abuse Prevention/reporting, Protection from Incident Reporting, Code of Conduct 3:45- TRC- Union</p>	<p>23</p> <p>8:00- Relias online learning 9:30- Right of Individuals with IDD 10:00- HCBS Settings Rule 10:30- Relias online learning 12:00- LUNCH 12:30-Non IDD department staff report to worksite Practical skills training for IDD 12:30- CPR Compressions 12:45- Driver Safety/Securing Wheelchairs 2:00- CPI Training Part 1 (Choking prevention) CPI Training Part 2 (Food Modification)</p>	<p>24</p> <p>8:00- General use of Dayforce 9:00- Employee Benefits 9:45- Security at work 10:00- Corporate Compliance 11:00- Diversity, Preventing Harassment 11:45- STARS 12:00- LUNCH 12:30- IDD Services taken to worksite for visit 3:30- IDD Services return back to Dunham 8:30-12:30- Assist Supervisor Training</p>	<p>25</p> <p>8:00- Personal Hygiene Training 8:30- Safe Patient Handling 10:00- Working with Empathy 11:00- Teaching Techniques 12:00- LUNCH 12:30- Promoting Positive Relationships 1:30- Active Engagement 2:30- Code of Ethics, DSP Competencies, Developing Meaningful Relationships 8:30-12:30- Assist Supervisor Training</p>	<p>26</p> <p>8:00- Cerdian Dayforce for IDD Services 9:00- Therap Training for IDD Services 9:30- Finish Relias online learning</p>
<p>29</p> <p>8:00-5:00- SCIP-R(Day 1)</p> <p>8:30-9:00- CPR Refresher (Dunkirk) 9:00-2:00- SCIP-R Refresher (Dunkirk)</p> <p>9:30- TB Screening</p>	<p>30</p> <p>8:00-5:00- SCIP-R (Day 2)</p>	<p>31</p> <p>9:00-12:00- Diabetic Management</p>	<p>Relias Online Learning completed at Dunham: PPE, Harassment, 480 Seconds Active Shooter <i>Intro to HIPAA, TRC Information Technology</i> Fire Safety, NYS Sexual Harassment, Essentials of HIPAA. An Overview of Different Types of Disabilities, First Aid/CPR Blended Learning Policies: Drug Free Workplace, Tobacco Free Workplace, Dress Code, Solicitation, Tuition Reimbursement, Covid Vaccination Information Use of Telephones/Cell Phones</p>	<p>Security Awareness Training Level 1 HIPAA Do's and Don'ts, Security Procedures Rights and Restrictions of IDD Services, Human Growth and Development, Human Growth across the Life Span Policies: Rest & Meal Break, Building Security Procedures, Time Card Responsibilities, Workers Compensation, Benefit Time & Holiday Pay, Employee Scheduling, Accidents and/or Exposure Incidents and Medical Reports, Information Systems</p>

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<p>Relias Online Learning completed at Dunham: PPE, Harassment, 480 Seconds Active Shooter Intro to HIPAA, TRC Information Technology Fire Safety, NYS Sexual Harassment, Essentials of HIPAA. An Overview of Different Types of Disabilities, First Aid/CPR Blended Learning Policies: Drug Free Workplace, Tobacco Free Workplace, Dress Code, Solicitation, Tuition Reimbursement, Covid Vaccination Information Use of Telephones/Cell Phones</p>	<p>Security Awareness Training Level 1 HIPAA Do's and Don'ts, Security Procedures Rights and Restrictions of IDD Services, Human Growth and Development, Human Growth across the Life Span Policies: Rest & Meal Break, Building Security Procedures, Time Card Responsibilities, Workers Compensation, Benefit Time & Holiday Pay, Employee Scheduling, Accidents and/or Exposure Incidents and Medical Reports, Information Systems</p>		<p>1</p> <p>8:30-2:00- G-Tube Training</p>	<p>2</p>
<p>5</p> <p>8:00- Welcome to TRC/Enroll in time clock, 8:15- Overview of TRC Opportunities 9:30- Relias online learning/TB Screening, Photo for ID Badge 11:45- Staff Assistance 12:00- LUNCH 12:30- Teamwork 1:30- TRC OSHA 2:30- Abuse Prevention/reporting, Protection from Incident Reporting, Code of Conduct 3:45- TRC- Union</p>	<p>6</p> <p>8:00- Relias online learning 9:30- Right of Individuals with IDD 10:00- HCBS Settings Rule 10:30- Relias online learning 12:00- LUNCH 12:30-Non IDD department staff report to worksite Practical skills training for IDD 12:30- CPR Compressions 12:45- Driver Safety/Securing Wheelchairs 2:00- CPI Training Part 1 (Choking prevention) CPI Training Part 2 (Food Modification)</p>	<p>7</p> <p>Hep Clinic 9:30-10:30</p> <p>8:00- General use of Dayforce 9:00- Employee Benefits 9:45- Security at work 10:00- Corporate Compliance 11:00- Diversity, Preventing Harassment 11:45- STARS 12:00- LUNCH 12:30- IDD Services taken to worksite for visit 3:30- IDD Services return back to Dunham</p>	<p>8</p> <p>8:00- Personal Hygiene Training 8:30- Safe Patient Handling 10:00- Working with Empathy 11:00- Teaching Techniques 12:00- LUNCH 12:30- Promoting Positive Relationships 1:30- Active Engagement 2:30- Code of Ethics, DSP Competencies, Developing Meaningful Relationships</p>	<p>9</p> <p>8:00- Cerdian Dayforce for IDD Services 9:00- Therap Training for IDD Services 9:30- Finish Relias online learning</p>
<p>12</p> <p>9:30- TB Screening</p> <p>8:30-10:00- CPR Hands on Observation</p> <p>8:30-5:00- New Supervisor Training</p>	<p>13</p> <p>3:00-8:00- SCIP-R Refresher</p> <p>8:30-5:00- New Supervisor Training</p>	<p>14</p> <p>2:30-4:00- CPR Hands on Observation</p> <p>8:30-5:00- New Supervisor Training</p>	<p>15</p> <p>8:00-1:00- SCIP-R Refresher</p> <p>8:30-5:00- New Supervisor Training</p>	<p>16</p>
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<p>26</p> <p>8:00-8:15- Mantoux Given 8:00-5:00- SCIP-R(Day 1)</p> <p>8:30-9:00- CPR Refresher (Dunkirk) 9:00-2:00- SCIP-R Refresher (Dunkirk)</p> <p>9:30- TB Screening</p>	<p>27</p> <p>8:00-5:00- SCIP-R (Day 2)</p> <p>8:30-12:30- DSP- Lead Training</p>	<p>28</p> <p>9:00-12:00- Diabetic Management</p>	<p>29</p> <p>8:30-2:00- G-Tube Training</p>	<p>30</p>


September 2024

<p>2</p> 	<p>3</p> <p>8:00- Welcome to TRC/Enroll in time clock, 8:15- Overview of TRC Opportunities 9:30- Relias online learning/TB Screening, Photo for ID Badge 11:45- Staff Assistance 12:00- LUNCH 12:30- Teamwork 1:30- TRC OSHA 2:30- Abuse Prevention/reporting, Protection from Incident Reporting, Code of Conduct 3:45- TRC- Union</p>	<p>4</p> <p>9:30-10:30- Hep B Clinic</p> <p>8:00- Relias online learning 9:30- Right of Individuals with IDD 10:00- HCBS Settings Rule 10:30- Relias online learning 12:00- LUNCH 12:30-Non IDD department staff report to worksite Practical skills training for IDD 12:30- CPR Compressions 12:45- Driver Safety/Securing Wheelchairs 2:00- CPI Training Part 1 (Choking prevention) CPI Training Part 2 (Food Modification)</p>	<p>5</p> <p>8:00- General use of Dayforce 9:00- Employee Benefits 9:45- Security at work 10:00- Corporate Compliance 11:00- Diversity, Preventing Harassment 11:45- STARS 12:00- LUNCH 12:30- IDD Services taken to worksite for visit 3:30- IDD Services return back to Dunham</p>	<p>6</p> <p>8:00- Personal Hygiene Training 8:30- Safe Patient Handling 10:00- Working with Empathy 11:00- Teaching Techniques 12:00- LUNCH 12:30- Promoting Positive Relationships 1:30- Active Engagement 2:30- Code of Ethics, DSP Competencies, Developing Meaningful Relationships</p>
<p>9</p> <p>8:00- Cerdian Dayforce for IDD Services 9:00- Therap Training for IDD Services 9:30- Finish Relias online learning</p> <p>POMS Training 9:30- TB Screening</p> <p>8:30-5:00- New Supervisor Training</p>	<p>10</p> <p>8:30-5:00- New Supervisor Training</p>	<p>11</p> <p>POMS Training</p> <p>8:30-5:00- New Supervisor Training</p>	<p>12</p> <p>POMS Training</p> <p>8:30-5:00- New Supervisor Training</p>	<p>13</p> <p>POMS Training</p>
<p>16</p> <p>8:00- Welcome to TRC/Enroll in time clock, 8:15- Overview of TRC Opportunities 9:30- Relias online learning/TB Screening, Photo for ID Badge 11:45- Staff Assistance 12:00- LUNCH 12:30- Teamwork 1:30- TRC OSHA 2:30- Abuse Prevention/reporting, Protection from Incident Reporting, Code of Conduct 3:45- TRC- Union 9:00-3:30- Med Administration Training</p>	<p>17</p> <p>8:00- Relias online learning 9:30- Right of Individuals with IDD 10:00- HCBS Settings Rule 10:30- Relias online learning 12:00- LUNCH 12:30-Non IDD department staff report to worksite Practical skills training for IDD 12:30- CPR Compressions 12:45- Driver Safety/Securing Wheelchairs 2:00- CPI Training Part 1 (Choking prevention) CPI Training Part 2 (Food Modification) 9:00-3:30- Med Administration Training</p>	<p>18</p> <p>8:00- General use of Dayforce 9:00- Employee Benefits 9:45- Security at work 10:00- Corporate Compliance 11:00- Diversity, Preventing Harassment 11:45- STARS 12:00- LUNCH 12:30- IDD Services taken to worksite for visit 3:30- IDD Services return back to Dunham 9:00-3:30- Med Administration Training</p>	<p>19</p> <p>8:00- Personal Hygiene Training 8:30- Safe Patient Handling 10:00- Working with Empathy 11:00- Teaching Techniques 12:00- LUNCH 12:30- Promoting Positive Relationships 1:30- Active Engagement 2:30- Code of Ethics, DSP Competencies, Developing Meaningful Relationships 9:00-3:30- Med Administration Training</p>	<p>20</p> <p>8:00- Cerdian Dayforce for IDD Services 9:00- Therap Training for IDD Services 9:30- Finish Relias online learning</p> <p>9:00-3:30- Med Administration Training</p>
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<p>30</p> <p>8:00- Welcome to TRC/Enroll in time clock, 8:15- Overview of TRC Opportunities 9:30- Relias online learning/TB Screening, Photo for ID Badge 11:45- Staff Assistance 12:00- LUNCH 12:30- Teamwork 1:30- TRC OSHA 2:30- Abuse Prevention/reporting, Protection from Incident Reporting, Code of Conduct 3:45- TRC- Union 8:30-9:00- CPR Refresher (Dunkirk) 9:00-2:00- SCIP-R Refresher (Dunkirk)</p>			<p>Relias Online Learning completed at Dunham: PPE, Harassment, 480 Seconds Active Shooter <i>Intro to HIPAA, TRC Information Technology</i> Fire Safety, NYS Sexual Harassment, Essentials of HIPAA. An Overview of Different Types of Disabilities, First Aid/CPR Blended Learning Policies: Drug Free Workplace, Tobacco Free Workplace, Dress Code, Solicitation, Tuition Reimbursement, Covid Vaccination Information Use of Telephones/Cell Phones</p>	<p>Security Awareness Training Level 1 HIPAA Do's and Don'ts, Security Procedures Rights and Restrictions of IDD Services, Human Growth and Development, Human Growth across the Life Span Policies: Rest & Meal Break, Building Security Procedures, Time Card Responsibilities, Workers Compensation, Benefit Time & Holiday Pay, Employee Scheduling, Accidents and/or Exposure Incidents and Medical Reports, Information Systems</p>




October 2024

<p>Relias Online Learning completed at Dunham: PPE, Harassment, 480 Seconds Active Shooter Intro to HIPAA, TRC Information Technology Fire Safety, NYS Sexual Harassment, Essentials of HIPAA. An Overview of Different Types of Disabilities, First Aid/CPR Blended Learning Policies: Drug Free Workplace, Tobacco Free Workplace, Dress Code, Solicitation, Tuition Reimbursement, Covid Vaccination Information Use of Telephones/Cell Phones</p>	<p>1 8:00- Relias online learning 9:30- Right of Individuals with IDD 10:00- HCBS Settings Rule 10:30- Relias online learning 12:00- LUNCH 12:30-Non IDD department staff report to worksite Practical skills training for IDD 12:30- CPR Compressions 12:45- Driver Safety/Securing Wheelchairs 2:00- CPI Training Part 1 (Choking prevention) CPI Training Part 2 (Food Modification)</p>	<p>2 Hep Clinic 9:30-10:30 8:00- General use of Dayforce 9:00- Employee Benefits 9:45- Security at work 10:00- Corporate Compliance 11:00- Diversity, Preventing Harassment 11:45- STARS 12:00- LUNCH 12:30- IDD Services taken to worksite for visit 3:30- IDD Services return back to Dunham</p>	<p>3 8:00- Personal Hygiene Training 8:30- Safe Patient Handling 10:00- Working with Empathy 11:00- Teaching Techniques 12:00- LUNCH 12:30- Promoting Positive Relationships 1:30- Active Engagement 2:30- Code of Ethics, DSP Competencies, Developing Meaningful Relationships</p>	<p>4 8:00- Cerdian Dayforce for IDD Services 9:00- Therap Training for IDD Services 9:30- Finish Relias online learning</p>
<p>7 8:30-10:00- CPR Hands on Observation 9:30- TB Screening 8:30-5:00- New Supervisor Training</p>	<p>8 3:00-8:00- SCIP-R Refresher 8:30-5:00- New Supervisor Training</p>	<p>9 2:30-4:00- CPR Hands on Observation 8:30-5:00- New Supervisor Training</p>	<p>10 8:00-1:00- SCIP-R Refresher 8:30-5:00- New Supervisor Training</p>	<p>11</p>
<p>14 8:00- Welcome to TRC/Enroll in time clock, 8:15- Overview of TRC Opportunities 9:30- Relias online learning/TB Screening, Photo for ID Badge 11:45- Staff Assistance 12:00- LUNCH 12:30- Teamwork 1:30- TRC OSHA 2:30- Abuse Prevention/reporting, Protection from Incident Reporting, Code of Conduct 3:45- TRC- Union</p>	<p>15 8:00- Relias online learning 9:30- Right of Individuals with IDD 10:00- HCBS Settings Rule 10:30- Relias online learning 12:00- LUNCH 12:30-Non IDD department staff report to worksite Practical skills training for IDD 12:30- CPR Compressions 12:45- Driver Safety/Securing Wheelchairs 2:00- CPI Training Part 1 (Choking prevention) CPI Training Part 2 (Food Modification)</p>	<p>16 8:00- General use of Dayforce 9:00- Employee Benefits 9:45- Security at work 10:00- Corporate Compliance 11:00- Diversity, Preventing Harassment 11:45- STARS 12:00- LUNCH 12:30- IDD Services taken to worksite for visit 3:30- IDD Services return back to Dunham</p>	<p>17 8:00- Personal Hygiene Training 8:30- Safe Patient Handling 10:00- Working with Empathy 11:00- Teaching Techniques 12:00- LUNCH 12:30- Promoting Positive Relationships 1:30- Active Engagement 2:30- Code of Ethics, DSP Competencies, Developing Meaningful Relationships 2:30- Relias</p>	<p>18 8:00- Cerdian Dayforce for IDD Services 9:00- Therap Training for IDD Services 9:30- Finish Relias online learning</p>
<p>21 8:30-9:00- CPR Refresher (Dunkirk) 9:00-2:00- SCIP-R Refresher (Dunkirk) 8:00-5:00- SCIP-R(Day 1) 9:30- TB Screening 9:00-3:30- Med Administration Training</p>	<p>22 8:00-5:00- SCIP-R (Day 2) 9:00-3:30- Med Administration Training</p>	<p>23 9:00-3:30- Med Administration Training</p>	<p>24 9:00-3:30- Med Administration Training</p>	<p>25 9:00-3:30- Med Administration Training</p>
<p>28 8:00- Welcome to TRC/Enroll in time clock, 8:15- Overview of TRC Opportunities 9:30- Relias online learning/TB Screening, Photo for ID Badge 11:45- Staff Assistance 12:00- LUNCH 12:30- Teamwork 1:30- TRC OSHA 2:30- Abuse Prevention/reporting, Protection from Incident Reporting, Code of Conduct 3:45- TRC- Union</p>	<p>29 8:00- Relias online learning 9:30- Right of Individuals with IDD 10:00- HCBS Settings Rule 10:30- Relias online learning 12:00- LUNCH 12:30-Non IDD department staff report to worksite Practical skills training for IDD 12:30- CPR Compressions 12:45- Driver Safety/Securing Wheelchairs 2:00- CPI Training Part 1 (Choking prevention) CPI Training Part 2 (Food Modification) 8:30-12:30- DSP- Lead Training</p>	<p>30 8:00- General use of Dayforce 9:00- Employee Benefits 9:45- Security at work 10:00- Corporate Compliance 11:00- Diversity, Preventing Harassment 11:45- STARS 12:00- LUNCH 12:30- IDD Services taken to worksite for visit 3:30- IDD Services return back to Dunham 9:00-12:00- Diabetic Management</p>	<p>31 8:00- Personal Hygiene Training 8:30- Safe Patient Handling 10:00- Working with Empathy 11:00- Teaching Techniques 12:00- LUNCH 12:30- Promoting Positive Relationships 1:30- Active Engagement 2:30- Code of Ethics, DSP Competencies, Developing Meaningful Relationships 8:30-2:00- G-Tube Training</p>	<p>Security Awareness Training Level 1 HIPAA Do's and Don'ts, Security Procedures Rights and Restrictions of IDD Services, Human Growth and Development, Human Growth across the Life Span Policies: Rest & Meal Break, Building Security Procedures, Time Card Responsibilities, Workers Compensation, Benefit Time & Holiday Pay, Employee Scheduling, Accidents and/or Exposure Incidents and Medical Reports, Information Systems</p>

November 2024

<p>Relias Online Learning completed at Dunham: PPE, Harassment, 480 Seconds Active Shooter Intro to HIPAA, TRC Information Technology Fire Safety, NYS Sexual Harassment, Essentials of HIPAA. An Overview of Different Types of Disabilities, First Aid/CPR Blended Learning Policies: Drug Free Workplace, Tobacco Free Workplace, Dress Code, Solicitation, Tuition Reimbursement, Covid Vaccination Information Use of Telephones/Cell Phones</p>	<p>Security Awareness Training Level 1 HIPAA Do's and Don'ts, Security Procedures Rights and Restrictions of IDD Services, Human Growth and Development, Human Growth across the Life Span Policies: Rest & Meal Break, Building Security Procedures, Time Card Responsibilities, Workers Compensation, Benefit Time & Holiday Pay, Employee Scheduling, Accidents and/or Exposure Incidents and Medical Reports, Information Systems</p>			<p>1 8:00- Cerdian Dayforce for IDD Services 9:00- Therap Training for IDD Services 9:30- Finish Relias online learning</p>
<p>4 8:30-10:00- CPR Hands on Observation 9:30- TB Screening</p>	<p>5 3:00-8:00- SCIP-R Refresher 9:30- TB Screening</p>	<p>6 9:30-10:30- Hep B Clinic 2:30-4:00- CPR Hands on Observation 8:30-12:30- Assist Supervisor Training</p>	<p>7 8:00-1:00- SCIP-R Refresher 8:30-12:30- Assist Supervisor Training</p>	<p>8</p>
<p>11 8:00- Welcome to TRC/Enroll in time clock, 8:15- Overview of TRC Opportunities 9:30- Relias online learning/TB Screening, Photo for ID Badge 11:45- Staff Assistance 12:00- LUNCH 12:30- Teamwork 1:30- TRC OSHA 2:30- Abuse Prevention/reporting, Protection from Incident Reporting, Code of Conduct 3:45- TRC- Union 8:30-5:00- New Supervisor Training</p>	<p>12 8:00- Relias online learning 9:30- Right of Individuals with IDD 10:00- HCBS Settings Rule 10:30- Relias online learning 12:00- LUNCH 12:30-Non IDD department staff report to worksite Practical skills training for IDD 12:30- CPR Compressions 12:45- Driver Safety/Securing Wheelchairs 2:00- CPI Training Part 1 (Choking prevention) CPI Training Part 2 (Food Modification) 8:30-5:00- New Supervisor Training</p>	<p>13 8:00- General use of Dayforce 9:00- Employee Benefits 9:45- Security at work 10:00- Corporate Compliance 11:00- Diversity, Preventing Harassment 11:45- STARS 12:00- LUNCH 12:30- IDD Services taken to worksite for visit 3:30- IDD Services return back to Dunham 8:30-5:00- New Supervisor Training</p>	<p>14 8:00- Personal Hygiene Training 8:30- Safe Patient Handling 10:00- Working with Empathy 11:00- Teaching Techniques 12:00- LUNCH 12:30- Promoting Positive Relationships 1:30- Active Engagement 2:30- Code of Ethics, DSP Competencies, Developing Meaningful Relationships 8:30-5:00- New Supervisor Training</p>	<p>15 8:00- Cerdian Dayforce for IDD Services 9:00- Therap Training for IDD Services 9:30- Finish Relias online learning</p>
<p>18 8:00- Welcome to TRC/Enroll in time clock, 8:15- Overview of TRC Opportunities 9:30- Relias online learning/TB Screening, Photo for ID Badge 11:45- Staff Assistance 12:00- LUNCH 12:30- Teamwork 1:30- TRC OSHA 2:30- Abuse Prevention/reporting, Protection from Incident Reporting, Code of Conduct 3:45- TRC- Union 9:00-3:30- Med Administration Training</p>	<p>19 8:00- Relias online learning 9:30- Right of Individuals with IDD 10:00- HCBS Settings Rule 10:30- Relias online learning 12:00- LUNCH 12:30-Non IDD department staff report to worksite Practical skills training for IDD 12:30- CPR Compressions 12:45- Driver Safety/Securing Wheelchairs 2:00- CPI Training Part 1 (Choking prevention) CPI Training Part 2 (Food Modification) 9:00-3:30- Med Administration Training</p>	<p>20 8:00- General use of Dayforce 9:00- Employee Benefits 9:45- Security at work 10:00- Corporate Compliance 11:00- Diversity, Preventing Harassment 11:45- STARS 12:00- LUNCH 12:30- IDD Services taken to worksite for visit 3:30- IDD Services return back to Dunham 9:00-3:30- Med Administration Training</p>	<p>21 8:00- Personal Hygiene Training 8:30- Safe Patient Handling 10:00- Working with Empathy 11:00- Teaching Techniques 12:00- LUNCH 12:30- Promoting Positive Relationships 1:30- Active Engagement 2:30- Code of Ethics, DSP Competencies, Developing Meaningful Relationships 9:00-3:30- Med Administration Training</p>	<p>22 8:00- Cerdian Dayforce for IDD Services 9:00- Therap Training for IDD Services 9:30- Finish Relias online learning 9:00-3:30- Med Administration Training</p>
<p>25 9:30- TB Screening 8:00-5:00- SCIP-R(Day 1) 8:30-9:00- CPR Refresher (Dunkirk) 9:00-2:00- SCIP-R Refresher (Dunkirk)</p>	<p>26 8:00-5:00- SCIP-R (Day 2) 9:30- TB Screening 9:00-12:00- Diabetic Management</p>	<p>27 8:30-2:00- G-Tube Training</p>	<p>28 </p>	<p>29</p>

December 2024

<p>2</p> <p>8:00- Welcome to TRC/Enroll in time clock, 8:15- Overview of TRC Opportunities 9:30- Relias online learning/TB Screening, Photo for ID Badge 11:45- Staff Assistance 12:00- LUNCH 12:30- Teamwork 1:30- TRC OSHA 2:30- Abuse Prevention/reporting, Protection from Incident Reporting, Code of Conduct 3:45- TRC- Union</p>	<p>3</p> <p>8:00- Relias online learning 9:30- Right of Individuals with IDD 10:00- HCBS and the Settings Rule 10:30- Relias online learning 12:00- LUNCH 12:30-Non IDD department staff report to worksite Practical skills training for IDD 12:30- CPR Compressions 12:45- Driver Safety/Securing Wheelchairs 2:00- CPI Training Part 1 (Choking prevention) CPI Training Part 2 (Food Modification)</p>	<p>4</p> <p>9:30-10:30- Hep B Clinic</p> <p>8:00- General use of Dayforce 9:00- Employee Benefits 9:45- Security at work 10:00- Corporate Compliance 11:00- Diversity, Preventing Harassment 11:45- STARS 12:00- LUNCH 12:30- IDD Services taken to worksite for visit 3:30- IDD Services return back to Dunham</p>	<p>5</p> <p>8:00- Personal Hygiene Training 8:30- Safe Patient Handling 10:00- Working with Empathy 11:00- Teaching Techniques 12:00- LUNCH 12:30- Promoting Positive Relationships 1:30- Active Engagement 2:30- Code of Ethics, DSP Competencies, Developing Meaningful Relationships</p>	<p>6</p> <p>8:00- Cerdian Dayforce for IDD Services 9:00- Therap Training for IDD Services 9:30- Finish Relias online learning</p>
<p>9</p> <p>8:30-10:00- CPR Hands on Observation 9:30- TB Screening</p> <p>8:30-5:00- New Supervisor Training</p>	<p>10</p> <p>3:00-8:00- SCIP-R Refresher</p> <p>8:30-5:00- New Supervisor Training</p>	<p>11</p> <p>2:30-4:00- CPR Hands on Observation</p> <p>8:30-5:00- New Supervisor Training</p>	<p>12</p> <p>8:00-1:00- SCIP-R Refresher</p> <p>8:30-5:00- New Supervisor Training</p>	<p>13</p> <p>Relias Online Learning completed at Dunham: PPE, Harassment, 480 Seconds Active Shooter Intro to HIPAA, TRC Information Technology Fire Safety, NYS Sexual Competencies, Rights of Individuals w/IDD First Aid/CPR, Safe Transfers, Overview of DSP Policies: Drug Free Workplace, Tobacco Free Workplace, Dress Code, Solicitation, Tuition Reimbursement, Coved Vaccination Information Use of Telephones/Cell Phones</p>
<p>16</p> <p>8:00- Welcome to TRC/Enroll in time clock, 8:15- Overview of TRC Opportunities 9:30- Relias online learning/TB Screening, Photo for ID Badge 11:45- Staff Assistance 12:00- LUNCH 12:30- Teamwork 1:30- TRC OSHA 2:30- Abuse Prevention/reporting, Protection from Incident Reporting, Code of Conduct 3:45- TRC- Union 9:00-3:30- Med Administration Training</p>	<p>17</p> <p>8:00- Relias online learning 9:30- Right of Individuals with IDD 10:00- HCBS and the Settings Rule 10:30- Relias online learning 12:00- LUNCH 12:30-Non IDD department staff report to worksite Practical skills training for IDD 12:30- CPR Compressions 12:45- Driver Safety/Securing Wheelchairs 2:00- CPI Training Part 1 (Choking prevention) CPI Training Part 2 (Food Modification) 9:00-3:30- Med Administration Training</p>	<p>18</p> <p>8:00- General use of Dayforce 9:00- Employee Benefits 9:45- Security at work 10:00- Corporate Compliance 11:00- Diversity, Preventing Harassment 11:45- STARS 12:00- LUNCH 12:30- IDD Services taken to worksite for visit 3:30- IDD Services return back to Dunham</p> <p>9:00-3:30- Med Administration Training</p>	<p>19</p> <p>8:00- Personal Hygiene Training 8:30- Safe Patient Handling 10:00- Working with Empathy 11:00- Teaching Techniques 12:00- LUNCH 12:30- Promoting Positive Relationships 1:30- Active Engagement 2:30- Code of Ethics, DSP Competencies, Developing Meaningful Relationships</p> <p>9:00-3:30- Med Administration Training</p>	<p>20</p> <p>8:00- Cerdian Dayforce for IDD Services 9:00- Therap Training for IDD Services 9:30- Finish Relias online learning</p> <p>9:00-3:30- Med Administration Training</p>
<p>23</p> <p>9:30- TB Screening 8:00-5:00- SCIP-R (Day 1)</p> <p>8:30-9:00- CPR Refresher (Dunkirk) 9:00-2:00- SCIP-R Refresher (Dunkirk)</p>	<p>24</p> 	<p>25</p> 	<p>26</p> <p>8:00-5:00- SCIP-R (Day 2)</p> <p>8:30-12:30- DSP- Lead Training</p>	<p>27</p>
<p>30</p> <p>8:00- Welcome to TRC/Enroll in time clock, 8:15- Overview of TRC Opportunities 9:30- Relias online learning/TB Screening, Photo for ID Badge 11:45- Staff Assistance 12:00- LUNCH 12:30- Teamwork 1:30- TRC OSHA 2:30- Abuse Prevention/reporting, Protection from Incident Reporting, Code of Conduct 3:45- TRC- Union</p>	<p>31</p> <p>8:00- Relias online learning 9:30- Right of Individuals with IDD 10:00- HCBS Settings Rule 10:30- Relias online learning 12:00- LUNCH 12:30-Non IDD department staff report to worksite Practical skills training for IDD 12:30- CPR Compressions 12:45- Driver Safety/Securing Wheelchairs 2:00- CPI Training Part 1 (Choking prevention) CPI Training Part 2 (Food Modification) 9:00-12:00- Diabetic Management</p>	<p>1</p> 	<p>2</p> <p>8:00- General use of Dayforce 9:00- Employee Benefits 9:45- Security at work 10:00- Corporate Compliance 11:00- Diversity, Preventing Harassment 11:45- STARS 12:00- LUNCH 12:30- IDD Services taken to worksite for visit 3:30- IDD Services return back to Dunham</p> <p>9:00-12:00- Diabetic Management</p>	<p>3</p> <p>8:00- Personal Hygiene Training 8:30- Safe Patient Handling 10:00- Working with Empathy 11:00- Teaching Techniques 12:00- LUNCH 12:30- Promoting Positive Relationships 1:30- Active Engagement 2:30- Code of Ethics, DSP Competencies, Developing Meaningful Relationships</p>